

Request to withdraw deposited cash benefits

Please provide the following personal identification document for verification purposes and send them to us with this form. We will process your request once we receive all the documents.

For Singaporean or Singapore permanent resident

- Clear copy of NRIC (front and back)

For foreigners staying, studying or working in Singapore

- Clear copy of passport showing validity dates, passport number, photograph, nationality, date of birth and name;
- Clear copy of Singapore employment pass, S pass, work permit, student pass or dependent's pass (front and back); and
- Clear copy of a document (issued within the last 6 months e.g. utility bill, phone bill) that shows your name and address.

The passport, pass or permit must be valid for at least 6 months.

For application from overseas, we would require the form to be officially witnessed by a Notary Public in that country.

Details of policyholder/assignee/trustee

Name (as shown in NRIC)	Policy number
NRIC number or FIN	Contact number

Please note that the information provided in this section will not be updated in our records. To update your personal particulars, please submit the Change of personal particulars form.

I would like to withdraw the cash benefits which have been deposited with Income. I understand the following:

- 1 I would not be able to re-deposit the cash benefits once I have withdrawn the amount.
- 2 The minimum partial withdrawal amount is \$100.
- 3 The minimum balance amount after the partial withdrawal is \$100.

- Full withdrawal
- Partial withdrawal: S\$ _____

Payment instructions (Please tick one below)

- Send me a cheque
- Credit into my **personal** bank account (Please submit a copy of your bank book or statement for account verification. You need to circle the account for crediting if your statement shows more than 1 bank account)
- Use it to pay premiums for my policy number¹ _____ (please indicate policy number)
- Use it to repay loan for my policy number¹ _____ (please indicate policy number)

Address verification

If your home address stated in our existing record is different from the address in your identity document (e.g. NRIC), please select Box A, B or C and complete the blanks accordingly. To check your address, please log on to me@income (available at www.income.com.sg).

Box A
I am maintaining a different address for correspondence purposes. The reason why I require a different address for correspondence is because _____ (specify reason). The owner of the correspondence address is _____ (specify name). My relationship with this owner is that of a _____ (specify relationship to owner of the correspondence address).

Box B
The address in my identity document is not updated yet. The address with you is the updated one.

Box C
I am a foreigner residing or working in Singapore and my home address is not in my identity document.

If you have selected Box B or C, please give documentary proof of the home address stated as per our existing record, such as copies of utility bills, bank statements or letters issued by statutory or government bodies (dated within past 6 months) with letterhead, name, address and date clearly shown.

Personal data use statement

The information I have provided is my personal data and, where it is not, I have the consent of the owner of the personal data to provide such information. The personal data includes personal data provided in this form or any document to Income, whether by me or any other party or source for this application or transaction.

By providing this information, I or we give my or our consent to Income, its respective representatives and agents (including Income's third party service providers located within and outside of Singapore) to collect, use, store, transfer and disclose the information for the purposes of processing and administering this insurance application or transaction, providing me with personalized products and services, information, and advice, and managing my relationship and policies with Income and for the purposes set out in Income's Privacy Policy which can be found at <http://www.income.com.sg/privacy-policy> ("How we use your personal data (Purpose & Notification Obligation)").

Important Notes:

You can request access to any personal data of yours that we have, and request to know how it is being used and disclosed for the last 12 months to the extent your right is allowed by law. If we allow you access, we may charge you a reasonable fee. You also have the right to request correction of your personal data.

You may make your request to access or correct your personal data by writing to:

The Data Protection Officer, Income Centre, 75 Bras Basah Road, Singapore 189557. Alternatively, you can email to: DPO@income.com.sg

For any request to withdraw your consent, please contact Income Centre at 6788 1777 or consentwithdrawal@income.com.sg.

Declarations

- 1 I confirm that I understand that there are some possible disadvantages if I proceed with this application. I may be losing valuable benefits and may not be able to achieve my intended financial objective. It may not be possible for me to obtain a similar level of protection on the same terms in the future. Buying another policy in the future could result in higher premiums and loss of specific policy features due to changes in age or health.
- 2 I confirm that I am not an undischarged bankrupt and no bankruptcy application (including any statutory order) or order has no made against me.
- 3 I confirm that I understand and agree to the "Personal data use statement".

Signature of policyholder/assignee/trustee

Date (dd/mm/yyyy)

Notes:

1. You can only make a request to use the withdrawn cash benefits to pay premiums or repay loans on your own policies.