

Guide to update tax residency information via My Income customer portal

Step 1: Login to https://me.income.com.sg/

Step 2: Under Quick actions, click My profile

(I Income Policy ~ Claim ~ Payment ~ Document ~ Others ~	Dashboard Treats Contact us 🙆 🛛 Log out
Hi Come back!	
News & Announcements	Quick actions
Update(s) ^ Change in Income hotlines	Submit claims View Letters/Documents
Update(s) ^ Please note that the "Request for Policy Loan" function will be temporarily unavailable on 18 Feb from 6.30 am to 11 am due to maintenance. We apologize for any inconvenience caused.	Manage GIRO arrangement My profile

Step 3: Click on the pen icon

UINCOME Policy ~ Claim ~	Payment 🗸 Document y	∽ Others ∽	Dashboard Treats	Contact us 💧 Log out
Account details				
singpass Speed up the process and fill it	up with MyInfo			Retrieve Myinfo with singposs
My profile				0
My personal details				
Name as per NRIC/FIN/Passport	Date of birth		Gender	



Step 4: Scroll down to Tax declaration section. Click on the arrow to expand the content.

Tax declaration

Complete the Tax declaration information	(Either option (a) OR (b))
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(a) If you are solely a tax resident of Singapore and do not have a foreign tax residency. <AND>

Tax declaration		,
Are you solely a tax resident of Singapore? Yes I am solely a tax resident of Singapore and do not have a foreign tax residency. My Singapore Tax Identification Number (TIN) is my NRIC or FIN.	 No I am currently a tax resident in the following list of countries/jurisdictions. (Include Singapore if applicable) 	

if your TIN is your NRIC or FIN. <OR>

Ves No

if your TIN is not your NRIC or FIN, pls update your TIN number

Is your TIN the same as	your NRIC or Fin?		
O Yes	No No		
Enter your TIN number			

~



(b) If you are **not** solely a tax resident of Singapore.

Tax declaration	^
Are you solely a tax resident of Singapore? Yes I am solely a tax resident of Singapore and do not have a foreign tax residency. My Singapore Tax Identification Number (TIN) is my NRIC or FIN. No I am currently a tax resident in the following list of countries/jurisdictions. (Include Singapore if applicable)	

Choose the Country of Residency from the drop-down list. <AND>

Country of Residency	
Country of Residency	
SINGAPORE	۵
AFGHANISTAN	î
ALAND ISLANDS	
ALBANIA	
ALGERIA	
AMERICAN SAMOA	

if your TIN is your NRIC or FIN. <OR>





if your TIN is not your NRIC or FIN, pls update your TIN number

Is your TIN the same as	your NRIC or Fin?	-	
O Yes	No No		
Enter your TIN number			

Click this **Only** if you have <u>more</u> than 1 **Country of Residency.** You may then declare another Country of Residency and it's respective TIN accordingly.

ADD ADDITIONAL COUNTRY	
2. Country of Residency Select Country of Residency.	
Do you have a TIN number?	
Remove	
ADD ADDITIONAL COUNTRY	•

Step 5: Acknowledged the declaration and click Submit.

I have read and agree to the terms in the <u>Privacy Policy</u> .	
I acknowledge that by updating my account details here, Income will apply the changes across all my Income policies, unless otherwi	ise stated.
ВАСК	SUBMIT